

Hillcrest Board Meeting

3/27/2019 5:30 pm Executive Session

Present: Christina Eubanks-Ohana (Director); Monica French (President), Brian Englund (VP), Greg French (Treasurer), Jenny Blanchard (Secretary), Sara Nogg-Nunez (Member at Large).

The Board met to discuss the quotes for the boiler replacement, needed electrical upgrades downstairs, and flooring.

Christina is continuing to work on the grant from Cook Inlet Tribal Council for the flooring, and Monica is working on the Rasmussen grant for up to \$25,000 towards the boiler replacement.

The Board discussed the quotes, and is concerned that moving forward immediately with both the boiler and the carpet and toddler classrooms' flooring would leave us with very little money as a contingency if any of the work goes over. We would only have a 10% contingency left to work with in that case. The Board and Christina were also concerned about having no money left in reserve in case of a roof leak, etc.

Christina is concerned with not moving forward on the flooring because at some point licensing will likely require it to be replaced. The good news is that if they cite us, it will essentially be a "fix it ticket," so we can move forward at that point.

After much discussion, we decided to move forward on the boiler, registers, and the electrical in Big Bunnies downstairs, and then defer the vote on the Phase I of flooring (upstairs toddlers and Downstairs classrooms, and carpet in entry areas), until we know the actuals from the boiler replacement, and we have gotten responses on the Rasmussen and CITC grants. We hope to do that later this year.

Brian moved to authorize Christina to spend up to \$94,000 on building and maintenance work. This includes:

- **Boiler replacement \$54,100**
- **Register replacement, etc (boiler ancillaries) \$21,000**
- **Moving the electrical on the east side of the Big Bunnies class \$3000**
- **A ~20% contingency for overages \$15,900**

The motion was unanimously approved.

Other facilities business discussed:

We discussed the painting priorities for the future

We discussed spring clean up days; Michelle will send out a Sign up Genius for the first one on Saturday 4/20.

Adjourned 6:30 pm.